



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# HOLIDAY HILLS DAY CAMP

## Parent Guide

### YMCA CAMP COPNECONIC

10407 N. FENTON RD.  
FENTON, MI 48430

[WWW.CAMPCOPNECONIC.ORG](http://WWW.CAMPCOPNECONIC.ORG)

P: 810-629-9622

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DEAR PARENT/GUARDIAN,

Thank you for enrolling your child in our Holiday Hills Day Camp program. You have taken a very important step in helping your child develop to his or her full potential. Let us assure you that we will do everything possible to make your child's experience at camp a positive one. This guide will help you prepare your child for an exciting, safe, fun and adventurous experience. If you have any questions or concerns, please feel free to contact us.

#### CAMPER CONFIRMATION AND PAYMENT

By receiving this information, we confirm that your child has been placed in the requested camp session. To view your current balance, log into your account and visit "Financial Management". Your outstanding balance is due three (3) weeks prior to session start date. If fees are not paid by the time your child is dropped off at camp, the balance will be charged to the credit card on file. Camp Copneconic accepts checks, money orders, cash, or credit card. Returned checks are subject to a \$25 fee.

#### REFUND POLICY

One-half the deposit is refundable up to 30 days prior to the session start date. Deposits are NON-REFUNDABLE after 30 days prior to the session start date.

#### HEALTH HISTORY and CAMPER RELEASE FORM

The health form can be found on our website and may be completed and turned in online. Please read, complete fully, sign, and return to camp at least three (3) weeks prior to camper's session start date. All information given on this form is CONFIDENTIAL.

Please understand that your child will not be accepted at camp without a completed and signed form. Please note that you will be required to fill out a new health form for this summer, even if your camper attended camp in past years.

#### PARENT NOTIFICATION - HEALTH & SAFETY

If any of the following occur to your camper while at camp, we will call the emergency contact(s) listed on the health form to notify home.

- Fainting
- Chest Pain
- Seizure
- Illness lasting more than 24 hours
- Horse-related Injuries
- Cuts/ Scrapes vulnerable to infection
- Temperature above 100 F
- Vomiting
- Complaints of activity-hindering pain

Any event or injury that the Health Officer feels as though the camper needs to be seen by a doctor or taken to the Emergency Room, guardians will be notified immediately. If there is any other illness or injury that you would like to be notified of while your camper is at camp, please inform a Health Officer when you drop your child off at camp.

#### FOOD AT CAMP

Campers will be served lunch and two snacks each day at camp, and our kitchen is known for excellent food quality, and their ability to cater to campers' dietary needs. If your camper follows a special diet, please contact Tanya, our Food Service Director at 810-629-1206. Please do not pack food for your camper without contacting camp first.

#### CAMP BEHAVIOR REINFORCEMENT

The staff at YMCA of Greater Flint Camp Copneconic will work very hard to practice positive reinforcement as the primary focus for the camper behavior. In addressing those campers that are finding it difficult to follow camp rules and policies, the following steps will be put in place:

Note: Actions deemed harmful to oneself or another camper are subject to immediate dismissal

- Step 1: Counselors will address behavior with the camper, helping the camper to understand the rules and take responsibility for changing the behavior.
- Step 2: Senior staff will meet with the camper to discuss and implement solutions
- Step 3: The camper will meet the Camp Director. Parental contact and clear objectives will be established.
- Step 4: The camper will be removed from camp without a refund. A Parent or Guardian will be asked to pick up the camper from Camp Copneconic as soon as possible.

Note: We have a small team of staff certified in Crisis Prevention Institute's Nonviolent Crisis Prevention and Intervention. This training and certification teaches them how to respond to potentially dangerous incidents. It teaches them verbal de-escalation skills, and trains them in disengagements and Restrictive Interventions. As a last resort, and in the least restrictive method possible, our staff may use restrictive interventions to protect the safety of our campers, staff and families.

#### ARRIVAL AND DEPARTURE TIMES

Arrival for camp will take place on the Day Camp Field. You will park your car and follow directions to your campers' tent. Departure will take place at your child's tent. During Check-In, camp staff will direct campers and families through the check-in process, then your child will be escorted to their group. For Check-Out, please park your car in the parking lot and approach your camper's tent to sign them out. Don't forget to bring photo ID for check out!

DAILY ARRIVAL TIME

8:00-8:30 AM

DAILY DEPARTURE TIME

4:30-5:00 PM

#### IMPORTANT CHECK-OUT NOTES:

- Picture identification is required to check out campers every day.
- Only adults listed on the camper release form will be eligible to pick up your child. Please call the
  - office if you'd like to add any additional adults.
- Occasionally, due to inclement weather, check-in or check-out will take place from an indoor location.
  - In such circumstances, please follow signs or staff directions for rainy day check in/out procedures.
- Please wait until the above departure time to pick your camper up. If your camper must be picked up
  - early, please coordinate this with camp staff before arriving.

#### EXTENDED HOURS: BEFORE AND AFTER CAMP CARE

An extended care option is available for early drop-off or late pick-up. The additional cost per camper is \$5 per

camper for each early care morning, and \$5 per camper for each late care evening.

This allows you to drop your camper off as early as 7:00 AM and pick up as late as 6:00 PM. Please contact the Camp office if you would like to use this option and have not requested it on your child's registration form.

#### COPNECONIC T-SHIRTS AND CAMP STORE

Day Camp Store will be opened every Friday during check-out, 4:30-5:15 PM. Camp t-shirts can be pre-ordered and will be distributed on Tuesday at check-out.

#### LOST AND FOUND

Although Camp Copneconic assumes no responsibilities for lost articles, we make attempts to return all lost articles at the end of each camp day. At the conclusion of each camp week, items left behind will be placed in Lost and Found. Please make every effort to check the Lost and Found area before departing for home. If any items are not claimed within two weeks, they will be donated to charity.

#### WHAT TO BRING, AND WHAT NOT TO BRING TO CAMP

Below is a list of suggested items to bring to camp. Prior to your child's arrival, please clearly mark your child's name on all items to prevent loss and help claim if lost. Children sometimes borrow, loan, exchange, forget, or find clothes and items from others. Our counselors will monitor this as best as possible but please understand that Camp Copneconic is not responsible for damaged or lost items.

#### WHAT TO BRING DAILY:

- Come dressed for the weather (bring a change of clothes for changes in weather)
- Shoes for walking (No sandals)
- Swimsuit
- Towel
- Insect repellent (Non-aerosol preferred)
- Sunscreen
- Hat
- Rain gear
- Extra t-shirt
- Sweatshirt/jacket
- Water bottle
- Day pack or book bag to carry everything
- Theme costume for Friday (Optional)

#### BOOTS-N-SADDLES AND HORSE LOVERS PROGRAMS ONLY:

- Heeled boots or shoes for riding
- Full-length pants

## WHAT NOT TO BRING

Please do not bring: pets/animals, personal sports equipment, money, electronics, food, candy, gum, matches, tobacco products, blow dryers. We cannot ensure their safety and such items disagree with the camp philosophy that all campers are equal. Thank you!

WEAPONS OF ANY KIND, including, but not limited to, guns/firearms, knives, and archery equipment, are strictly prohibited. We are a drug and alcohol-free environment. If found, campers will be asked to leave camp immediately and authorities will be notified.